

## **MRVS Steering Committee Summary of Meeting 2**

The second meeting of the MRVS Steering Committee was held on February 24, 2010. The key points of discussion arising from the meeting are as follows:

- The roles and responsibilities of the MRVS Technical Subcommittee were discussed, specifically regarding the function of the MRVS Steering Committee and the Technical Subcommittee. It was agreed that Terms of Reference for the Technical Subcommittee be forwarded to all members of the Steering Committee.
- Based on the closing date for submission of bids/ proposals for Bid 1 being February 26, 2010, the convening of an Evaluation Team was discussed, in order for the bids/ proposals to be reviewed and evaluated. It was agreed that the members of the Technical Subcommittee (Guyana Forestry Commission, Guyana Lands and Surveys Commission, Guyana Geology and Mines Commission and the Environmental Protection Agency), along with the representatives from the following agencies that sit on the MRVS Steering Committee: Office of Climate Change, Ministry of Amerindian Affairs, Forest Products Association and the University of Guyana, comprise the team.
- It was also discussed that along with this Evaluation Team, an independent technical expert should be engaged to assist in the evaluation of the bids/ proposals. A number of technical experts were suggested by Committee members.
- The Bid Evaluation Criteria document that was developed by the GFC was presented to the Steering Committee for their review and suggestions. A number of recommendations were made towards improving the efficiency of the reviewing criteria, which were subsequently incorporated into the document.
- It was emphasized that there is need to build the capacity of the both the Technical Subcommittee and the Steering Committee to be better informed during the development and implementation of the MRVS. As such, it was recommended that the approved technical expert that will be assisting in the evaluation process of the bids also deliver a briefing with these two groups.
- With regards to work on a new forest definition, the key considerations for the new definition were present to the Committee. While a number of preliminary recommendations were made by the Committee members, it was requested that documentation on the forest definition be forwarded to all members for their inputs. A deadline of March 12, 2010 was set for feedback from the Committee members.

## **MRVS TECHNICAL SUBCOMMITTEE TERMS OF REFERENCE**

The primary function of the Technical Subcommittee will be to provide guidance and advice on all technical aspects of the development and implementation of Guyana's Monitoring Reporting & Verification System to the overseeing body, the MRVS Steering Committee.

Members of the Technical Subcommittee will be tasked with ensuring that all technical components of the MRVS development are adequately reviewed, evaluated and addressed. The Technical Subcommittee is expected to carry out the following specific functions:

1. Provide detailed technical guidance on all technical MRVS related activities;
2. Support national data integration, archiving and GIS/RS data consolidation efforts;
3. Advise & support the process of issuance of Bids for Consultancies and works under the MRVS, by assessing the technical strength and structural framework of proposals
4. Involvement in the evaluation of applications submitted through the bid evaluation process;
5. Provide technical guidance to the MRVS Steering Committee on relevant areas of the MRVS.